

PROCEDURES FOR WITHDRAWING A CIVIL APPEAL

Counsel for the Appellant files a Notice of Withdrawal of Appeal pursuant to r. 28 in conformity with Civil Form 7 of Appendix A and pays filing fee of \$100.00.

The Notice is forwarded to the Registrar for signature.

The Notice is then forwarded to a judge of the Court of Appeal who will make a notation on the outside cover of the file dismissing the appeal with or without costs and return to the Registrar.

The Registrar forwards the Notice to the Registry who will seal the signature of the Registrar with the seal of the court.

The original Notice is placed on the court's file.

The appropriate entry is made in the 'Cause Book'

A copy of the Notice is returned to counsel for the Appellant to serve on the Respondent

Certificate of the Order of the court is issued by the Registry signed under the hand of the Registrar

The file is closed (or a marking is made on the cover of the file to represent that the appeal is a closed matter).